Winchester, VA 22604
Phone: (540) 722-9395 Fax: (540) 678-4581
office@jenningscompanies.com www.jenningscompanies.com

Thank you for your interest in our rental properties!

Our goal is to provide good quality rental properties at reasonable rates to longterm tenants.

To apply for one of our rental properties:

- 1. Return Documents for Review
 - a. Completed and Signed Application
 - b. Photo Identification (for each Adult)
 - c. Proof of income (3 Consecutive for each working Adult)
- 2. Pay Application Fee
 - a. \$20.00 for EACH ADULT to reside in the home
- 3. We will process your application including credit check, rental and/or ownership history, income verification, reference and background checks.
- 4. Once approved we will contact you and prepare the paperwork for your signatures
- 5. Upon signing the lease and paying the deposit(s), the property will be held for you until the scheduled move in date.
- 6. Prior to your moving in we will collect the first month's rent and complete a walk thru for property condition. In addition, you will need to have all utilities transferred into your name PRIOR to the move in date.
- 7. Keys are exchanged and you MOVE IN!

We work to provide good quality rentals and expect our tenants to take care of their new residence.

We require our tenants to pay timely rent, maintain the property in good and cleanly manner, and to respect the surrounding neighbors.

We welcome your application and calls. If you have any questions during the application process please feel free to contact us.

Jen Bell

Jen Bell Property Manager Jennings Investments, LLC. jen@jenningscompanies.com